

Minutes of UUCSF Board Meeting

October 21, 2021

(Board comments are in *italics*; action items are in ***bold italics***)

People Attending¹:

Linda Engbrenghof
Rev. Kimberly Quinn Johnson
Ingrid Krinke
Tip Brolin
John Andrews²

Agenda:

Consent Agenda

- 1st Quarter Finance Treasurer report
- Oct 2021 Minister report
- Oct 2021 LIAC reports
- Oct 2021 LIAC Financial report
- Sep 09 2021 final meeting minutes

Ingrid noted that our income was overstated by \$3,000, which was actually a rental security deposit from Shine, not income. The consent agenda was approved.

Discussion Agenda

- Donating mutual fund shares – See attached e-mail for description of this item. John explained the item and answered questions. *The Board passed the proposed resolution to set up the recommended account. John will prepare the paperwork for Linda to sign.*
- Board-level Decision making led by Rev. Kimberly – *because two board members were unavoidably absent, it was agreed that this item would be discussed at a future board meeting.*
- Children’s RE – Our Covid policy requires that people, including young children, be vaccinated to attend services or RE in the Meeting House. It appears that young children will be eligible for Covid vaccinations shortly. Our current RE teacher declines to be vaccinated. After considering various options as to how to continue our RE program, including holding RE classes outdoors all year, the Board concluded that the best long term option would be to hire an RE teacher who is vaccinated. *Ingrid will consult with a knowledgeable person she knows who may be able to find someone.*
- Meeting evaluation: process observation tool – not conducted.
- Length of Board member terms– Linda suggested that to improve our ability to attract members to serve on the Board we should reduce our current 3-year terms for Board members to 2-yr terms, with a limit of three 2-year terms in succession. *After discussion, it was agreed that we would propose this change*

¹ Via Zoom

² Part time. First discussion item only.

to the bylaws at the next Congregational meeting.

- Bylaw review – It has been several years since our last review of the bylaws. Rev. Kimberly suggested that to ensure that the bylaws accurately reflect how we wish the Congregation to operate, we should conduct such a review. ***It was agreed that a committee consisting of Rev. Kimberly, Tip, John and a nominee from the Committee on Shared Ministry (to be found by Rev. Kimberly³) would be the Committee members. The review should be completed before Rev. Kimberly leaves on sabbatical in February 2022.***

The meeting was adjourned at 7 PM.

Prepared by:

Tip Brolin, Secretary

³ Subsequently established as Martha Potter.

Attachment

From: linda engbrenghof <lengbrenghof@gmail.com>

Subject: Please read: Item for discussion at March 21 Board meeting

Date: October 12, 2021 at 10:51:51 AM EDT

To: Kathy Engel <kellajaja@gmail.com>, Patience Halsey-Sherman <patienceandgerry@yahoo.com>, Edson Brolin <ebrolin@me.com>, Ingrid Krinke <ikrinke@gmail.com>, "Rev. Kimberly Quinn Johnson" <minister@uucsf.org>

By being a little tax-smart, our congregants can significantly increase their financial support to UUCSF at little or no additional cost to themselves.

For instance, a \$12,000 pledge could be made for the current fiscal year. In the normal course of things, that would total \$36,000 over three years.

What is being proposed instead is to donate \$50,000 in mutual fund shares before the end of calendar 2021, understood to cover three years. That would represent an additional \$14,000 for UUCSF.

Donating stock instead of cash would allow the congregant to deduct the full value of the shares without paying capital gains tax. Doing it in a three-year chunk would have added benefit to their tax situation.

What our Board would need to do is to authorize UUCSF to set up an account with the mutual fund into which the shares would be transferred. It would then be easy if you so chose to cash them out. One officer of the congregation would need to sign the application for this account and be the contact person with the mutual fund.

It would require a Board resolution (the wording of the application indicates this). As Board President I am asking for a vote to allow this. Three possible questions with answers are below.

Q and A:

1. Doesn't the UUA handle stuff like this? Why do we have to get into the weeds?

The UUA can facilitate transfers of exchange-traded stock. I worked for several iterations with the appropriate person at the UUA, but it seems that there's a roadblock when it comes to mutual funds. We finally gave up. (Also, it should be noted that when the UUA does help with a stock transfer, they ask for a tip of unspecified percentage. I would have provided that in this case. That wasn't the problem.)

2. How would this be handled in our accounting? Wouldn't it result in a deceptive reduction of our deficit this year, but larger deficits in the next two years?

No, our accounting system already allows for pledge pre-payments to not be counted as income until the appropriate year. Normally this is used for cases where someone pledges during the spring pledge drive and pays the whole thing right away. Kelly puts

such money in a “holding pen” in QuickBooks where it appears in the balance sheet but is not moved into income until July. The only difference is that here the holding time would be up to two years rather than a few months.

3. What happens if I die or move away before the third year?

UUCSF would keep the money. Actually, it could be spent immediately if the Board so chose even if I were still around. The only thing is that I'd not be expected to replace it.