

Unitarian Universalist Congregation of the South Fork
High Impact Community Outreach (HICO)
Grant Application Instructions



Important information for submitting your application:

Sixth Grant Cycle: Begins **March 28, 2025**

Deadline: Applications Accepted Through **May 15, 2025**

Decision: Communicated: **August 2025**

Download PDF-fillable application from website

Submit Application via mail and electronically:

- Send 2 Hard copies of the completed application to:

UUCSF
c/o David Holstein
13 Stuart Court
Hampton Bays, NY 11946

- An electronic copy should also be sent to: PAC@uucsf.org

Please Note:

- Please complete the application as best you can.
- Only one grant per applicant every 12 months
- All narrative pages should be typed using a minimum of 12 pt. font, single spaced on 8 ½ x 11 paper
- Submit any questions or comments to PAC@uucsf.org

Unitarian Universalist Congregation of the South Fork
High Impact Community Outreach (HICO)
Grant Application



Applicant Overview:

Name of Organization: _____

Address: _____

Phone #: _____

Website: _____

Year Started: _____

Employer ID #: _____

Legal Status: _____

Fiscal Sponsor: _____

Annual Budget: \$ _____

Key Funding: _____

Senior Staff: _____

Title: _____

Board Members: _____

Affiliations: _____

Board: _____

Affiliations: _____

DEI is being questioned. Comment on how you include diversity of thought or those directly impacted on your Board and Staff: _____

Organization Narrative:

Mission and Vision: _____

BackgroundHistory: _____

Project Narrative:

Take up to 3 pages to cover:

- **Challenge:** What needs, concerns or issues is your project trying to address?
- **Description:** What is the nature of the project? What actions will be taken? What are the overall goals and objectives?
- **Target Audience:** Who will your project serve?
- **Project Timeline:** Key milestones?
- **Expectations:** What will success look like for the project?
- **Evaluation:** What is the best way to evaluate results?

Alignment with HICO's Mission:

East End Towns Project will Service:

Riverhead _____ Southampton _____ East Hampton _____
Shelter Island _____ Southold _____ Shinnecock Nation _____

Grant Request and Sustainability:

Grant Requested (minimum \$5,000) \$ _____

How will funds be allocated/spent?

Expenses	\$ Amount	Expenses	\$ Amount

What will happen if this application is not approved? _____

List current/past grants from UU institutions: Veatch, Long Island UU Fund, UUCSF (Helping Hands or HICO)*

Organization	\$ Amount	Year

*For Informational purposes only

Authorization:

The undersigned, an authorized officer of the organization, does hereby certify that the information set forth in this grant application is true and correct.

Signature: _____ Title: _____

Print Name: _____ Date: _____